

Risk Management for Facilities Managers

Human
APPLICATIONS

1, 1.5 & 2 day Courses

Overview

For FM managers, be it an office, manufacturing, warehousing/distribution, or even multi-site capacity, there are always considerable challenges surrounding the prioritisation of tight resources, understanding and meeting the demands of the facility's users, ensuring effective procurement, and in the selection and management of contractors. FM professionals have 'health and safety' as a part of their job role - but often with sparse guidance about what that means in practice, or what accountabilities it brings. Alternatively, they may not have had an update on modern FM safety practice for some time.

Our 'RM for FM Managers' course is designed to assist all FM managers to make practical sense of where and how 'health and safety' fits into their specialist role. It includes useful tools and techniques for the prioritisation of key risk concerns and practical advice on evolving FM 'best-practice'. We have proven track-record of providing effective *and practical* risk management training to FM managers in both the public and private sectors. We can, of course, provide an extensive list of references from a wide variety of sectors to underline our credibility and experience in providing this training in a 'real world' context - one that recognises that 'health & safety' has to find its place amongst all the other constraints on FM management time and resources.

The course is most effectively run in its 1.5 and 2-day formats - giving time for in-course practical sessions and an end-of-course action-planning workshop. In the 2-day version there is also time to explore in-house systems and processes. The 1-day version is an intensive taught-course best suited to those already involved with FM risk management but who simply want to supplement their knowledge in the application of risk management best-practice applied to facilities issues. All the versions of the course are intensive and challenging, but also practical and constructive, aimed at achieving buy-in through a reasoned 'real-world' approach to becoming ever-more effective in this vitally important area of health & safety.

Aims

To provide FM managers, in all sectors, with the practical knowledge, skills, tools & techniques to be able to discharge their health & safety risk management responsibilities effectively. To help delegates develop, implement and maintain productive and practical systems for FM health & safety risk management and contractor management.

Learning objectives

To give all Facilities Managers a better practical understanding of:

- Responsibilities, accountabilities and liabilities in modern FM-related health & safety management
- Tools and techniques to identify FM activities that give rise to significant risks to users of our facilities
- The practicalities of effective contractor management
- Links with operational/service or business risk management systems
- Modern legal requirements for FM health & safety risk management
- How to identify, evaluate, control and quality-assure health and safety-related FM risks validly and reliably
- The need for continual improvement and methods for periodic reporting/monitoring of FM health & safety risk concerns

Prerequisites

None - but delegates would benefit from looking at and considering the plus and minus points of their own in-house Facilities-related risk assessment and risk control systems prior to attending the course.

Who should attend?

All line middle and senior managers in Facilities Management. Safety and other professionals keen to stay up to date with the latest facilities risk management thinking.

Outline Programme - to be tailored to specific organisational requirements/key concerns

- The legal, moral & business case for FM risk management
- Risk assessment as the cornerstone of modern FM safety
- H&S in Managing FM projects
- 'Hot' H&S issues in modern FM
- Control of contractors - including method statements, safe systems of work and monitoring while on site
- Ergonomics and office risks
- Safe buildings, work equipment and safety inspections
- FM & Incident investigation
- Issues in CDM – implications of the Construction, Design and Management Regulations
- Action Planning – where do we go from here?

Contact Details: For further information about training and our support consultancy services in Business Risk Management, Health & Safety and Ergonomics, contact Bernie Catterall - Director of HA. Tel: 01509 211866 or email enquiries@humanapps.co.uk or visit our website at www.humanapps.co.uk

