

Incident/Accident Investigation

1 & 2 day courses

Human
APPLICATIONS

Overview

Organisations often place great store in the reactive data provided by accident reporting systems. However, studies commissioned by the Health & Safety Executive have indicated that investigating the causes of accidents is generally poor in the UK. They show that investigation report content is often centred on direct causes and apportioning blame to individuals. Reports seldom investigate the root causes or safety management systems failures that created the conditions for the accident to occur. What is more, they suggest that most personnel conducting investigations have received minimal training, if any, which raises serious quality assurance issues. Organisations also fail to use the lessons learned in the investigation to mitigate the risk of the accident recurring.

The courses teach the principles of incident/accident investigation. They are practically based, enabling delegates to understand how to conduct an investigation from the examination of the scene to submitting the report. They contain practical discussions to highlight the possible pitfalls in both the processing and recording of information. The sessions are challenging but constructive, aimed at achieving understanding of how vitally important identifying safety management system failures is. The course is delivered from the basis of a reasoned approach to business/operational/service management.

The courses are designed to be entirely complementary to any internal accident reporting and investigating procedures or systems already in place in your organisation. They can easily be extended to incorporate training in these local arrangements. We also offer consultation to clients to enable them to benefit from our extensive knowledge in this field and to assist them to develop policy, procedure and guidance material.

Aims

To provide delegates with an understanding of how to conduct an accident investigation and how this should be recorded and influence the development of organisational safety management systems and the effective control of risk.

Learning objectives

To give delegates a better practical understanding of:

- Responsibilities, accountabilities and legal liabilities as they apply to accident investigation
- The function and practicalities of accident investigation systems
- How to identify the direct causes of an accident
- How safety management systems failures are investigated
- How to record accident investigations
- How to avoid some of the problems and poor practice associated with making investigations
- How to devise and recommend control measures to mitigate the risk of recurrence

Prerequisites

None, however delegates would benefit from exploring any existing processes, procedures, tools and techniques currently used for incident/accident investigation within their own organisation prior to attendance.

Who should attend?

All those involved in Incident/Accident investigation.

Outline Programme - to be tailored to local requirements

- Introduction
- The legal, moral and business case for investigating accidents
 - Definitions
 - Sources of accidents
 - Principles of effective accident investigation
- The importance of safety management systems
 - Legal Framework & sources of risk
 - Role of Safety Management Systems
 - Direct & indirect/root causes of accidents
- Conducting an investigation
 - When to carry out an investigation
 - Investigation teams
 - Recording evidence at the scene
 - Witnesses & witness statements
 - Reviewing risk assessments
 - Risk control principles
 - Documentation & audit trails
 - Concluding the investigation
- Practical Sessions
- Using Forms
- Where do we go from here - ACTION PLANNING

Contact Details: For further information about training and our support consultancy services in Ergonomics, Health & Safety & Business Risk Management, contact Nigel Heaton - Director of HA. Tel: 01509 211866 or email enquiries@humanapps.co.uk or visit our website at www.humanapps.co.uk

